

Membership and Terms of Reference for 2016/2017

Purpose

For discussion and decision.

Summary

For members to note the membership and agree the Terms of Reference of the Board for 2016/17.

Recommendation:

Members note the membership of the board and agree the Terms of Reference.

Action:

Officers respond accordingly to members' direction.

Contact officer:

Eleanor Reader-Moore

Position:

Member Services Officer

Email:

eleanor.reader-moore@local.gov.uk

Phone no:

0207 664 3383

Membership 2016/2017

Councillor	Authority
Conservative (12)	
Cllr Mark Hawthorne MBE (Chairman)	Gloucestershire County Council
Cllr Gillian Brown (Vice Chairman)	Arun District Council
Cllr Philip Atkins OBE	Staffordshire County Council
Cllr Derek Bastiman	Scarborough Borough Council
Cllr Roger Blaney	Newark & Sherwood District Council
Cllr Paul Carter CBE	Kent County Council
Cllr Chris Hayward	Hertfordshire County Council
Cllr Daniel Humphreys *	Worthing Borough Council
Cllr Kenneth Meeson	Solihull Metropolitan Borough Council
Cllr John Osman	Somerset County Council
Cllr Blake Pain *	Harborough District Council
Cllr Ken Turner *	Pendle Borough Council
Substitutes	
Cllr Philip Ham *	Mendip District Council
Cllr Robin Howe *	Huntingdonshire District Council
Cllr Chris Saint *	Stratford-on-Avon District Council
Labour (4)	
Cllr Michael Payne (Deputy Chair) *	Gedling Borough Council
Cllr Vince Maple	Medway Council
Cllr Jennifer Mein	Lancashire County Council
Cllr Caitlin Bisknell	Derbyshire County Council

<i>Substitutes</i>	
Cllr Leigh Redman	Somerset County Council
Cllr Frank Radcliffe	North Hertfordshire District Council
Independent (3)	
Cllr John Pollard (Deputy Chair)	Cornwall Council
Cllr Chris Townsend	Surrey County Council
Cllr Amanda Martin	Council of the Isles of Scilly
<i>Substitutes</i>	
Cllr Helen Grant	North Yorkshire County Council
Liberal Democrat (3)	
Cllr Heather Kidd (Deputy Chair)	Shropshire Council
Cllr Stan Collins	South Lakeland District Council
Cllr Sarah Osborne	Lewes District Council
<i>Substitutes</i>	
Cllr David Bill MBE	Leicestershire County Council

* Newly appointed to this governance structure for 2016/17 meeting year.

Terms of Reference: People and Places Board

- 1. The People and Places Board provides a forum for local authorities that are not metropolitan to debate economic growth and public service transformation in their areas.**

Remit

2. The People and Places Board brings together senior and authoritative elected members from non-metropolitan authorities (county, district/borough, and non-metropolitan unitary councils), and is reflective of those in Combined Authorities or seeking devolution deals.
3. The remit of the Board is to develop greater clarity on the role of non-metropolitan authorities in enabling economic growth for the long-term benefit of residents, including how devolution and transformation of public services can support this. The Board considers how planning and infrastructure provision, publicly-funded skills and employment programmes, digital connectivity and housing might be better-deployed in a non-metropolitan setting to drive growth, as well as how people services and health and care integration, together with greater use of pooled funding, might help to drive transformation in services.

Operational accountabilities

4. The Board will seek to involve councillors in supporting the delivery of these priorities (through Forums, policy grouping, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.
5. The People and Places Board will be responsible for:
 - 5.1 Ensuring the priorities of councils are fed into the business planning process.
 - 5.2 Developing and overseeing a work programme to deliver their brief, covering lobbying, campaigns, research, improvement support and events and linking with other boards where appropriate.
 - 5.3 Sharing good practice and ideas to stimulate innovation and improvement.
 - 5.4 Representing and lobbying on behalf of the LGA, including making public statements on its areas of responsibility.
 - 5.5 Building and maintaining relationships with key stakeholders.
 - 5.6 Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.

5.7 Commissioning LGA officers and resources, where appropriate, to respond to specific issues referred to the Board by one or more member councils or groupings of councils.

6. The People and Places Board may:

6.1 Appoint members to relevant outside bodies in accordance with the Political Conventions.

6.2 Appoint member champion and spokespersons from the Board to lead on key issues.

Work Programme

7. The Board to set its own work programme which is agreed at the start of each meeting cycle in early Autumn.

Quorum

8. One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

Political Composition

9. The composition by political party is recalculated each year and reflects the political proportionality of the wider group of councils from which their membership is drawn. The current composition is:

9.1 Conservative group:	12 members
9.2 Labour group:	4 members
9.3 Independent group:	3 members
9.4 Liberal Democrat group:	3 members

10. Substitute members from each political group may also be appointed.

Frequency per year

11. Meetings to be five times per annum.

Reporting Accountabilities

12. The LGA Executive provides oversight of the Board. The Board may report periodically to the LGA Executive as required, and will submit an annual report to the Executive's July meeting.